

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 2 MARCH TO 30 JUNE 2009

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Housing

Environmental Services

Finance

New Communities

Planning

Policy, Information and Communications

Staffing

Councillor Simon Edwards

Councillor Mrs Sue Ellington

Councillor Tony Orgee

Councillor Dr David Bard

Councillor Nick Wright

Councillor Tim Wotherspoon

Councillor Mark Howell

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 08450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 2 March 2009

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Local Government Framework (LDF) - Site Specific Policies Development Plan Document - Meeting a Housing Shortfall Key	Cabinet Special Meeting	10 March 2009	New Communities Portfolio Holder, 6 October 2008 Council, 10 March 2009	New Communities Portfolio Keith Miles, Planning Policy Manager	Report, results of public consultation, preferred sites
Landscape and Guidance for Development Sites Supplementary Planning Document (SPD) Key	Planning and New Communities Joint Portfolio Holders' meeting (Approval for consultation) Cabinet	10 March 2009 11 June 2009	Public consultation subject to Portfolio Holder agreement	New Communities Portfolio, Planning Portfolio David Hamilton, Landscape Design Officer	Report and consultation documents Report and SPD
South Cambridgeshire Design Manual / Guide: Streetscape Design in New Developments Supplementary Planning Document (SPD) Key	Planning and New Communities Joint Portfolio Holders' meeting Cabinet	10 March 2009 11 June 2009		New Communities Portfolio Gareth Jones, Corporate Manager, Planning & Sustainable Communities	Report and consultation documents Report and SPD

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Neighbourhood Panels Non-Key	Cabinet	12 March 2009		Leader of Council Gemma Barron, Partnerships Manager	Report
Report of the Finance Task and Finish Group Non-Key	Cabinet	12 March 2009	Scrutiny & Overview Committee, 23 February 2009	Finance Portfolio Jackie Sayers, Scrutiny Development Officer	Report
Approval of Local Area Agreement (LAA) Annual Refresh Non-Key	Cabinet	12 March 2009	Local Strategic Partnerships Board, 23 February 2009 Cambridgeshire Together, 20 January 2009	Leader of Council Gemma Barron, Partnerships Manager	Report
Air Quality Action Plan Key	Cabinet	12 March 2009	Environmental Services Portfolio Holder, 6 November 2008 (approval of Plan for consultation purposes)	Environmental Services Portfolio Susan Walford, Environmental Health Officer (Scientific)	Report and Plan
Investment Strategy Key	Cabinet	12 March 2009		Finance Portfolio Adrian Burns, Head of Accountancy	Report and Strategy

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Procurement Strategy Key	Cabinet	12 March 2009		Finance Portfolio John Garnham, Finance Project Officer	Report and draft Strategy
Response to consultation on the A14 proposals Non-Key	Cabinet	16 April 2009		Planning and new Communities Portfolio Holders' Gareth Jones, Corporate Manager, Planning & Sustainable Communities, Keith Miles, Planning Policy Manager	Report and draft response
Comprehensive Equalities Policy 2009- 2012 Key	Cabinet	16 April 2009	Equality and Diversity Steering Group, 26 January 2009 EMT, 28 January 2009 Staffing Portfolio Holder, March 2009 (date tba)	Staffing Portfolio Holder Paul Williams, Equality and Diversity Officer	Report and Policy
Housing Futures - Appointment of Consultants (if required) Non-Key	Cabinet	16 April 2009		Housing Options Portfolio Holder Steve Hampson, Executive Director	Report

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Corporate Plan 2009/10 Key	Cabinet Council	16 April 2009 23 April 2009	Policy, Performance & Communications Portfolio Holder, 12 March 2009	Leader of Council Greg Harlock, Chief Executive, Paul Swift, Policy and Performance Review Manager	Report and Performance Plan
Consideration and Adoption of new Executive Arrangements Non-Key	Council (Special meeting to follow Ordinary meeting)	23 April 2009	Constitution Review Working Party, 7 April 2009 Public consultation via articles in the Cambridge Evening News, South Cambs magazine and SCDC website	Leader of Council Greg Harlock, Chief Executive, Richard May, Democratic Services Manager	Report including recommendations from the Constitution Review Working Party
Proposed changes to the Constitution Non-Key	Council	23 April 2009	Constitution Review Working Party, 7 April 2009	Leader of Council Greg Harlock, Chief Executive, Richard May, Democratic Services Manager	Report including recommendations from the Working Party
Housing Futures: Responses to Stage 1 of the Formal Consultation	Council	23 April 2009	Housing Portfolio Holder, April 2009 All secure tenants and leaseholders	Housing Portfolio Steve Hampson, Executive Director	Report and summary of responses

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Key					
Housing Futures: Secondment of Officers (if required) Non-Key	Council	23 April 2009		Housing Options Portfolio Holder Steve Hampson, Executive Director	Report
Biodiversity Supplementary Planning Document (SPD) Key	Cabinet	14 May 2009	Public consultation	New Communities Portfolio Holder, Planning Portfolio Holder Rob Mungovan, Ecology Officer	Report and SPD
Listed Buildings: Works to or Affecting the setting of Supplementary Planning Document (SPD) Key	Cabinet	14 May 2009	Public consultation	New Communities Portfolio Holder, Planning Portfolio Holder Barbara Clarke, Conservation Assistant, Stacey Weiser-Jones, Historic Buildings Officer	Report and SPD
Community Engagement Strategy Key	Cabinet	14 May 2009	Executive Management Team, 25 June 2008 Scrutiny & Overview	Leader of Council Gemma Barron, Partnerships Manager	Report and Draft Strategy Results of consultation

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			Committee, 5 March 2009 Consultation Process with Partners, Parish Councils and Voluntary Sector		Approval of Strategy
Write Offs Non-Key	Council	21 May 2009		Finance Portfolio Holder Lee Phanco, Head of Revenues	Report for information only
Sizes, terms of reference & appointments to committees, joint committees and working groups for 2009-2010 Non-Key	Council	21 May 2009		Leader of Council Richard May, Democratic Services Manager	Report
Appointments to Outside, Joint and other Member bodies Non-Key	Council	21 May 2009		Leader of Council Richard May, Democratic Services Manager	Report
Annual Scrutiny &	Council	21 May 2009	Scrutiny & Overview	Cllr John Batchelor,	Report for information

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Overview Report Non-Key			Committee, 2 and 30 April 2009	Chairman of Scrutiny & Overview Committee Jackie Sayers, Scrutiny Development Officer	
Annual Climate Change Working Group report Non-Key	Council	21 May 2009	Climate Change Working Group, 12 March 2009	Cllr Dr Stephen Harangozo, Chairman of the Climate Change Working Group Richard Hales, Strategic Sustainability Officer	Report for information
Major Opposition Group Leader's Annual Report Non-Key	Council	21 May 2009		Cllr Sebastian Kindersley, Leader of the Major Opposition Group	Report for information
Review of Workforce Plan Non-Key	Cabinet	11 June 2009	Staffing Portfolio Holder, 16 September 2008	Staffing Portfolio Holder Susan Gardner Craig, Human Resources Manager	Report and Plan
Integrated Business Monitoring Reports and Updated Financial	Cabinet End of Year Report	11 June 2009		Cllr Nick Wright, Lead Member for Performance	Report

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Position: End of Year Report Non-Key				Management Ian Salter, Performance Improvement Officer, Graham Smith, Best Value and Management Accountant	
Housing Futures: Post Ballot Key	Council	June 2009 (date tba)		Housing Options Portfolio Holder Steve Hampson, Executive Director	Report
Approval of Statement of Accounts including Annual Governance Statement Non-Key	Corporate Governance Committee	June 2009 (date tba)		Finance Portfolio Holder Adrian Burns, Head of Accountancy	Report and Statement of Accounts